IN THE SUPREME COURT, STATE OF WYOMING

April Term, A.D. 2015

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In the Matter of the Repeal of the Existing Order   )
on Uniform Citation Form and the Adoption of a) New
Order on Uniform Citation Form for Use in) Wyoming
Courts of Limited Jurisdiction   )

ORDER REPEALING THE EXISTING ORDER REGARDING UNIFORM CITATION FORM FOR USE IN WYOMING COURTS OF LIMITED JURISDICTION

AND

ORDER ADOPTING NEW UNIFORM CITATION FORM FOR USE IN WYOMING COURTS OF LIMITED JURISDICTION

This matter came before the Court upon a recommendation from the Bond Committee. 49 C.F.R. 383.5 requires the Wyoming Department of Motor Vehicles to provide information regarding vehicles designed to transport 16 or more passengers. At this time, the Uniform Citation Form does not contain that information, and the Bond Committee recommends that the Uniform Citation Form be repealed and a new Uniform Citation Form be adopted to include the 16 passenger information. The Court, having carefully reviewed the recommendation, finds that the Uniform Citation Form should be repealed and a new Uniform Citation Form be adopted. It is, therefore,

ORDERED that effective August 15, 2015, the existing Order adopting the form of the Uniform Citation for use in Wyoming Courts of Limited Jurisdiction, signed November 25, 2014, be, and hereby is, repealed; and it is further

ORDERED that a new Uniform Citation Form, attached hereto and incorporated herein, shall be, and hereby is, adopted for use in all Wyoming Courts of Limited Jurisdiction; and it is further

ORDERED that (except for a reasonable time to utilize existing forms) no other form of citation may be used as a charging document in any Wyoming Court of Limited

Jurisdiction; that there shall be only one charge per citation; that all citations filed with all Wyoming Courts of Limited Jurisdiction shall be in uniform numerical sequence; that the original citation and all copies thereof shall be legible for use by the courts and by the state agencies having administrative duties and responsibilities with respect to said citations; that the Bond Committee shall review and recommend to the Supreme Court any and all changes to the Uniform Citation Form as well as any and all changes to the Wyoming eCitation Repository Gateway Requirements (which primarily follows the NCIC data codes), attached hereto and incorporated herein; that any eCitation shall look substantially like the Uniform Citation Form, and any superficial differences shall be approved by the Bond Committee; that it be duly noted that the Wyoming Highway Patrol has consented to continue to serve as the central supplier of the uniform citation forms, and has established a billing process for such purpose; and it is further

ORDERED that if a citation, written under Title 31, Motor Vehicles, Wyoming Statutes Annotated, is not paid in full within ten years of issuance, the court may order the case be dismissed and the file destroyed. This does not apply to those citations written for W.S. § 31-5-233, driving under the influence; and it is further
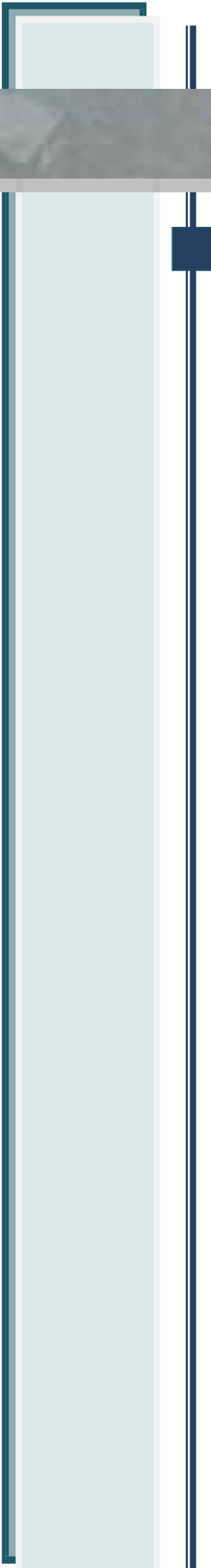
ORDERED that this order and attachments be published in the advance sheets of the Pacific Reporter and that this order and the attachments be made available online at the Wyoming Judicial Branch's website, http://www.courts.state.wy.us. The order and its attachments shall thereafter be recorded in the journal of this Court.

DATED this 9th day of June, 2015.

BY THE COURT:

/s/

E. JAMES BURKE
Chief Justice

Wyoming eCitation Repository Gateway Requirements
June 25, 2020

Revision History

Revision	Date	Version	Author	Comments
Draft	11/03/2011	.01	Doug Schmidt	Initial Draft
Draft	01/26/2012	.3	Doug Schmidt	Continuing Design Development
Draft	04/04/2012	.4	Doug Schmidt	Codes updated.
Final	10/04/2013	1.0	Doug Schmidt	
Final	12/04/2013	1.1	Doug Schmidt	Added sections 4 and 5 concerning statute numbers and officer lists.
Final	03/04/2014	1.2	Doug Schmidt	Added language concerning PDF generated by the Citation Repository if one cannot be sent to the Repository.
Final	08/07/2014	1.2.0.1	Doug Schmidt	Changed VIC field to VIN
Final	11/26/2014	1.2.0.2	Doug Schmidt	Changed Language about Initial Appearance on printed citation.
Final	6/9/2015	1.2.0.3	Doug Schmidt	Added 16+ field to gateway format and printed citation.
Final	6/25/2020	1.2.0.4	Julie Kopf	Revisions per Administration.

1 Introduction

This design document is intended for a technical audience concerning the Supreme Court electronic citation (e-citation) submission gateway. In this context, gateway is technically defined as a web-service, or a secure tool set that enables the exchange of data over the Internet.

Specifications in this design document are intended to be the electronic "baseline" for e-citation data filed into circuit courts. This may be updated to reflect current changes.

Advantages of using a web service for the e-citation gateway include:

- **Platform independence** – Any entity wanting to exchange data with the gateway can run the same code with little or no modification on multiple platforms.
- **Security** – Access to the web service is by exception only. Only authorized machines are granted access. Communications with the e-citation gateway is SSL-encrypted to enable Internet submission.
- **Ease of Integration** – Communicating with a web service is within technical reach of most software organizations. For example, your application would construct a SOAP request message, send it to the gateway via HTTPS, and wait for a SOAP response.

The e-citation submission process populates the Citation Repository, which is a repository for e-citations generated in Wyoming. There is no interface to facilitate the retrieval, updating, or removal of citation data once it has been submitted to the gateway.

This document defines the citation data to be sent to the repository and the electronically generated format of the e-citation that is presented to the defendant. When an agency generates a citation to give to the defendant, it must match the defendant copy noted in Appendix J. In addition, when the e-citation is submitted to the repository, it must include a PDF version of the defendant copy noted in Appendix J .

2 Participation, Questions, and Contact

Submission of e-citation data to the gateway is a secure process. This begins with an authorized justice entity representative contacting the Supreme Court for electronic authorization and credentials. The process of being authorized is described below:

1. Visit the https://citationgateway.courts.state.wy.us web site for up to date documentation concerning the usage and participation with the gateway. Contact the Supreme Court at 307-777-8947 for information on how to proceed with the set up for the ECitation Gateway.

2. The Supreme Court will then respond with documentation on how to access the Web Service Definition Language, the test site address, your entityID and password.
3. Create your application to submit e-citation data.
4. Using the test-gateway, test your application until all development is completed by the submitting application.
5. Upon successful e-citation submission, coordination with Supreme Court staff will be necessary for local court scheduling, training and deployment of electronic citations.

3 Web Service Design Specifications

There is one method for submission of electronic citation data to the gateway - InsertCitations. The data passed to this web service method is contained in several data objects.

The gateway recommends using NCIC codes whenever possible as the standard to assign codes/description to citation data components. Using the NCIC standards helps ensure the citation is fully populated when loaded into the court's case management system. The gateway uses the codes/descriptions for fields such as Eye Color, Hair Color, Vehicle Color, Vehicle Make, etc. as described in the Appendix.

Web Service Method

InsertCitations

This method is used to send citations to be inserted into the eCitation repository database. The Response object returned will contain a message of the overall success of the request. It also contains a list of the citations that were in error and what the error is.

IMPORTANT: The eCitation repository does not log detailed information regarding submission attempts. If a submission attempt results in an error or a warning, it is the responsibility of the calling (agency) application to capture this error and to drive any associated troubleshooting efforts.

	Name	Description
Method Name	InsertCitations	Call this web service method to send eCitations to the gateway.
First Parameter	DataInterface.TEntityInfo	Data type object containing the requesting agencies login information. Object description below.
Second Parameter	DataInterface.TCitationDataset	Object type containing the citations to be entered into the eCitation repository
Return Variable	DataInterface.TResponse	Object type containing the result of the inserted citations.

 Signature:
DataInterface.TResponse InsertCitations(DataInterface.TEntityInfo EntityInfo,
DataInterface.TCitationDataset CitationDataset)

DataInterface objects

Following are the definitions of the objects sent and received from the Citation Gateway.

TDataInterface. TEntityInfo

The TEntityInfo holds the identification information for the entity making a request.

Data Type	Name	Description	Required
String 3	EntityID	String type variable to hold the entity ID supplied by the Wyoming Supreme Court upon request to access the eCitation repository.	Yes
String 25	Password	The password assigned to the entity supplied by the Wyoming Supreme Court.	Yes

TDataInterface.TResponse

 The TResponse object is used to hold the success or failure code returned from a call to the web service method and any citations in error that were not inserted into the citation gateway.

Data Type	Name	Description
String 10	Result	String type variable to hold either one of three results from the call to the web service. • SUCCESS – There were no warnings or errors that occurred in processing this request. • WARNING – The web service was able to process this request but there were issues encountered that need to be addressed. • ERROR – the web service was not able to process this request.
String MAX	Message	String type variable to hold a more detailed message in

		correlation with the Result that is sent back from the request made.
TCitationDataset	CitationDataSet	Object type containing the citations sent. Each electronic citation will have a status associated with it to indicate the load status of that individual citation.

TDataInterface.TCitationDataset

The TCitationDataset object contains a collection of citations to be entered in the eCitation repository through the InsertCitations method.

Data Type	Name	Description	Required
Int	NumCitations	An integer to hold the number of citations in the data set.	Yes
TCitation Array	Citations	This is an array of citation objects. Each citation object contains one citation to be stored in the eCitation repository.	Yes

TDataInterface.TCitation

The TCitation object holds all of the fields of a single citation to be stored in the eCitation repository. For the method InsertCitations certain fields on the citation are required to store a complete citation in the repository.

Data Type	Name	Description	Required
String 3	EntityID	String type variable to hold the entity ID supplied by the Wyoming Supreme Court upon request to access the eCitation repository.	
datetime	Entered	This is the date and time assigned to the citation when it is inserted into the repository. Format: yyyy-mm-dd hh:mm:ss.mil Example: 2018-03-25T23:49:20	
String 15	VersionID	Version ID of the citation being entered.	
String 10	AppearAtCourtCode	The values for these codes are specified by the court system these citations are bound for. See Appendix C for a list of courts and codes.	Yes
String 15	CitationNumber	Unique citation number across all agencies in the State of Wyoming See Appendix A for the format	Yes
String 10	CitationComplaintType	Type for this citation: Values: CITATION or COMPLAINT	
String 5	CourtJudgeType	Value: COURT or JUDGE	
String 50	CourtJudgeName	The name of the court or judge.	

String 10	CountyCityTownType	Valid Values: COUNTY, CITY, TOWN	Yes
String 3	CountyCityTownCode	This code should be zero filled. County codes are 001-023 and the city and town codes run from 100 – 316 at the time of printing this document. See Appendix B to match county, city and town names to their code.	Yes
String 50	CountyCityTownName	See Appendix B for a possible list of Wyoming County, City and Town names. This value should be what was printed on the citation given to the defendant and does not need to be a value in Appendix B.	Yes
String 50	DefendantLastName	Defendant last name	Yes
String 50	DefendantFirstName	Defendant first name	Yes
String 1	DefendantMI	Defendant middle initial	
String 150	DefendantAddress1	Defendant address line 1	Yes
String 150	DefendantAddress2	Defendant address line 2	
String 100	DefendantCity	Defendant city address	Yes
String 2	DefendantState	Defendant state address	Yes
String 4	DefendantCountryCode	Defendant county code: Valid NCIC Country code	
String 10	DefendantZip	Defendant zip code	Yes
String 150	DefendantMailAddress1	Defendant mailing address line 1. If there is no separate mailing address, copy DefendantAddress1 to this field.	
String 150	DefendantMailAddress2	Defendant mailing address line 2. If there is no separate mailing address, copy DefendantAddress2 to this field.	
String 100	DefendantMailCity	Defendant mailing address city. If there is no separate mailing address, copy DefendantCity to this field.	
String 2	DefendantMailState	Defendant mailing address state. If there is no separate mailing address, copy DefendantState to this field.	
String 4	DefendantMailCountryCode	Defendant mailing address country code: Valid NCIC country code. If there is no separate mailing address, copy DefendantCountryCode to this field	
String 10	DefendantMailZip	Defendant mailing address zip. If there is no separate mailing address, copy DefendantZip to this field.	
Date	DefendantDateOfBirth	Defendant date of birth Format: MM/DD/YYYY	Yes
String 1	DefendantSex	Values: M/F/U	Yes
String 1	DefendantRaceCode	Valid NCIC code	Yes

String 20	DefendantRaceDescription	See Appendix G for valid list of entries.	
String 5	DefendantEthnicityCode	Placeholder – leave empty at this time.	
String 3	DefendantHeight	Three digit code for defendant height measured in feet and inches: i.e. six feet, two inches = 602; six feet, ten inches = 610	Yes
String 3	DefendantWeight	Three digits, measured in Lbs. This field should be zero filled. If the Wyoming drivers license shows a code instead of a weight then put in the code and zero fill the field.	Yes

String 3	DefendantHairColorCode	Valid NCIC hair color code	Yes
String 20	DefendantHairColorDescription	See Appendix H for valid list of entries.	Yes
String 3	DefendantEyeColorCode	Valid NCIC eye color code	Yes
String 20	DefendantEyeColorDescription	See Appendix I for valid list of entries.	Yes
String 30	DefendantDriversLicenseNumber	Drivers license number of the defendant	
String 2	DefendantDriversLicenseClassCode	See Appendix J for valid list of entries.	
String 25	DefendantDriversLicenseClass	This should be the value printed on the citation given to the defendant.	
String 2	DefendantDriversLicenseState	Driver's license state for the defendant	
String 4	DefendantDriversLicenseCountry	Country code for the defendant. Valid NCIC country code.	
String 10	VehicleLicenseNumber	License plate number of the defendant's vehicle	
String 2	VehicleRegisteredState	State of the defendant's vehicle	
String 4	VehicleMakeCode	Valid NCIC Vehicle make code	
String 25	VehicleMakeDescription	See Appendix D for valid list of entries.	
String 25	VehicleModelDescription	This field should contain the description of the vehicle model. It should be the same as what appears on the defendant's citation.	
String 4	VehicleYear	Four digit year of the defendant's vehicle: Format YYYY	
String 7	VehicleColorCode	Valid NCIC color code	
String 30	VehicleColorDescription	See Appendix E for valid list of entries.	
Bool	VehicleCommercialFlag	True/False value if the defendant's vehicle is a commercial vehicle or not	
String 2	VehicleTypeCode	Valid vehicle type code	
String 15	VehicleTypeDescription	See Appendix F for valid list of entries.	
Bool	CommercialViolationFlag	True/False value if the violation was a commercial violation	
Bool	CommercialPounds10To26Flag	True/False value if the vehicle weighs 10,000 to 26,000 Lbs.	
Bool	CommercialPoundsOver26Flag	True/False value if the vehicle weighs more	

		than 26,000 Lbs.	
Bool	Vehicle16PlusPassenger	Vehicle is a 16+ passenger vehicle	
Integer	PoundsOverWeight	This is the number of pounds the vehicle is over the weight limit.	
String 30	VehicleDOTNumber	Vehicle department of transportation number	
Bool	VehiclePlacardedFlag	True/False value if the vehicle was placarded for hazardous material	
String 30	VehicleHazMatID	Vehicle Hazardous material ID number	
String 150	DefendantCompanyName	Company name of the defendant	
String 150	CompanyAddress1	Address line one of the defendant's company	
String 150	CompanyAddress2	Address line two of the defendant's company	
String 100	CompanyCity	City of the defendant's company	
String 2	CompanyState	State code of the defendant's company	
String 4	CompanyCountry	County code of the defendant's company: Valid NCIC country code.	
String 10	CompanyZip	Zip code of the defendant's company	
String 15	DefendantGnFLicenseNumber	Defendant's Game and Fish license number	
datetime	InfractionDateTime	Date and time of the infraction. Format: MM/DD/YYYY hh:mm:ss	Yes
String 10	SectionNumber	Section number of the incident location	
Decimal (6,3)	MilePost	Mile post marker of the incident location. Format is mile and tenths of miles. Decimal format ###.###	
String 2	RoadTypeCode	Valid Road type code of incident location	
String 15	RoadTypeDescription	This description should be the value printed on the citation given to the defendant.	
String 5	TravelDirection	Travel direction of the vehicle when the incident occurred	
Decimal (9,6)	Latitude	The latitude of where this incident occurred. Decimal Format: (+-)###.######	
Decimal (9,6)	Longitude	The longitude of where this incident occurred. Decimal Format: (+-)###.######	
String 250	LocationDescription	Text description of where the incident occurred.	
String 250	LocationComment	Text comment of LocationDescription	
String 10	AgainstCountyCityTownType	Type code of the location for where the incident took place, Values: COUNTY, CITY, TOWN	Yes
String 3	AgainstCountyCityTownCode	This code should be zero filled. County codes	

		are 001-023 and the city and town codes run from 100 – 316 at the time of printing this document. See Appendix B to match county, city and town names to their code.	
String 50	AgainstCountyCityTownName	See Appendix B for a possible list of Wyoming County, City and Town names. This value should be what was printed on the citation given to the defendant and does not need to be a value in Appendix B.	Yes
String MAX 2GB	IncidentDescription	The description of the incident.	Yes
Integer	PostedSpeed	If the incident was speeding this is the posted speed in the area of the incident.	
Integer	CitedSpeed	If the incident was speeding this is the actual speed of the defendant's vehicle in the area of the incident.	
String 10	StatuteOrdinanceType	Type specifying if this incident was in violation of a Statue or Ordinance. Values: STATUTE or ORDINENCE	Yes
String 40	StatuteOrdinanceNumber	This is the Wyoming statute or ordinance number that corresponds to the infraction. If submitting a Wyoming statute the number must be in the format as dictated by the Wyoming Supreme Court. Please see section 4 Wyoming Statutes for more detail on this topic.	Yes
String MAX 2GB	StatueOrdinanceDescription	This is the description associated with the statue number noted above: It should be the text that was printed on the citation that was given to the defendant	Yes
String 25	VIN	Vehicle Identification Number	
String 50	ComplainantFirstName	First name of the person making the call to the police department reporting the incident	
String 50	ComplainantLastName	Last name of the person making the call to the police department reporting the incident	
Bool	CrashFlag	True/False value indicating whether or not there was a crash involved with this incident	
Decimal (4,3)	BAC	The Blood Alcohol level of the individual if this is an alcohol related incident. Format: #.###	
datetime	SwornDateTime	The date and time this citation was written. Format: MM/DD/YYYY hh:mm:ss	
String 10	JudgeNotaryType	Value: JUDGE or NOTARY	
String 100	JudgeNotaryName	Name of the judge or notary this citation/complaint was notarized by	
Datetime	AppearanceDateTime	The date and time the defendant is to appear in court. Format: MM/DD/YYYY hh:mm	Yes

String 10	AppearAtCourtType	Type of court the defendant is to appear at. Values: DISTRICT, CIRCUIT, MUNICIPAL	Yes
String 150	CourtLocationAddress1	Address line one of the court location the defendant is to report to on the court date set.	Yes
String 150	CourtLocationAddress2	Address line two of the court location the defendant is to report to on the court date set.	
String 3	CourtLocationCityCode	This code should be zero filled. County codes are 001-023 and the city and town codes run from 100 – 316 at the time of printing this document. See Appendix B to match county, city and town names to their code.	Yes
String 50	CourtLocationCityName	See Appendix B for a possible list of Wyoming County, City and Town names. This value should be what was printed on the citation given to the defendant and does not need to be a value in Appendix B.	Yes
String 10	CourtLocationZIP	Zip code of the court location the defendant is to report to on the court date set.	Yes
Bool	MustAppearFlag	True /False value to indicate if the defendant must appear or can pay this citation without going to court.	Yes
Bool	ForfeitBondFlag	True/False value to indicate if the bond amount on this citation can be forfeited to pay for the citation.	Yes
Byte Array MAX 2GB	DefendantSignature	Due to Legislative changes this value is not used at this time.	
String 50	OfficerFirstName	The first name of the officer issuing this citation	Yes
String 50	OfficerLastName	The last name of the officer issuing this citation	Yes
String 5	OfficerBadgeNumber	The badge number of the officer issuing this citation. Please see Section 5 Officer List for other requirements on this field.	Yes
String 15	OfficerDepartment	This is the Officers department written on the citation	
String 15	OfficerAgencyORICode	The Agency ORI code that this officer works in	Yes
String 50	OfficerAgencyDescription	The Agency Description that this officer works in	
Decimal	BondAmount	The bond amount of this citation. This is a decimal value and the dollar sign is not needed. Format: #######.##	Yes
Bool	NoBondTakenFlag	True/False value to indicate if the officer writing this citation took the bond amount at the time the citation was written	Yes
Bool	SeatBeltInUseFlag	True/False value to indicate the defendant was wearing a seatbelt at the time of the infraction	Yes

Bool	ArrestedFlag	True/False value to indicate the defendant was taken into custody and arrested.	
Integer	ItemsAllowedInPossession	Placeholder – not currently used.	
Integer	ItemsInPossession	Placeholder – not currently used.	
String MAX 2GB	NiemXML	Placeholder – not currently used.	
Byte Array MAX 2GB	CitationPDF	This is the copy of the citation given to the defendant. The format of the PDF will match the Defendant copy in Appendix J.	Yes
String 10 (return code from import process)	ImportStatus	A string status to indicate if the citation was imported into the eCitation repository. • SUCCESS – This citation was imported with no warnings or errors. • WARNING – At least one of the submitted citations had issues and was not stored successfully. • ERROR – There was a major error with this citation and it was not imported.	
String MAX 2GB (Return Code)	ImportMessage	This is a message that pertains to the validity of this citation and any errors encountered while trying to store this citation. It is not stored in the DB or in the Citation Gateway log.	

4 Wyoming Statutes

When submitting e-citations that are written against a Wyoming statute, the statute number must match a statute number in the list of statutes maintained by Wyoming Supreme Court. The list of statutes can be obtained by contacting the Wyoming Supreme Court IT department or downloading a list from this page: https://www.courts.state.wy.us/court-administration/ecitations/. You will also need to provide a point of contact to receive statute updates.

5 Trooper/Officer list

Any agency submitting e-citations that are bound for Wyoming Circuit Courts must provide a list of active officers and their badge numbers. The list must be in an Excel format and must contain the following fields in this exact order:

Last Name, First Name, Middle Name, Badge Number, Agency ORI#

Anytime a change has occurred, an updated list must be provided to the Wyoming Supreme Court IT department at: helpdesk@courts.state.wy.us.

Appendices

Appendix A

eCitation Number specifications:

Currently, all citation numbers in Wyoming are unique. The citation number submitted to the eCitation repository must be unique across all law enforcement agencies in Wyoming, as well.. To this end, a new citation number format has been created that will give each agency the ability to keep track of their own citation numbers. The format of the number is the three digit entity ID number that is used to identify an entity to the eCitation Repository and is assigned by the Wyoming Supreme Court, a six digit incremental number, followed by a two digit alpha incremental suffix.

001000001AA

Two digit alpha incremental suffix

Six incremental digits

Entity ID – Supplied by the Wyoming Supreme Court
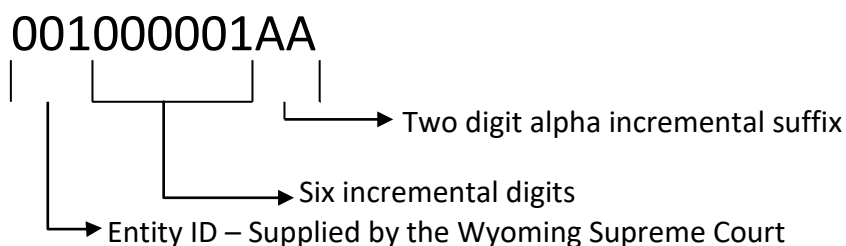
If entity 001 is submitting citations to the repository then it will have 999999 citations that it can create before it increments the alpha numeric double digit to AB and then can start the numbering back at 000001. For example, when the number gets to 999999 it can increment 999999AB to 000001AC and so on until ZZ. This gives each agency the ability to create 675,999,324 citations before they need to roll over and start with 000001 AA again.

Appendix B

County, City, or Town names in the state of Wyoming

County Names

Code	County Name
001	NATRONA
002	LARAMIE
003	SHERIDAN
004	SWEETWATER
005	ALBANY
006	CARBON
007	GOSHEN
008	PLATTE
009	BIG HORN
010	FREMONT
011	PARK
012	LINCOLN
013	CONVERSE
014	NIOBRARA
015	HOT SPRINGS
016	JOHNSON
017	CAMPBELL
018	CROOK
019	UINTA
020	WASHAKIE
021	WESTON
022	TETON
023	SUBLETTE

City or Town names and codes.

Code	City Town Name		Code	City Town Name
100	ACME		208	JAY EM
101	AFTON		209	JEFFREY CITY
102	ALADDIN		210	JELM
103	ALBIN		211	KAYCEE
104	ALCOVA		212	KEELINE
105	ALPINE		213	KELLY
106	ALTA		214	KEMMERER
107	ALVA		215	KINNEAR
108	ALZADA		216	KIRBY
109	ARAPAHOE		217	LABARGE
110	ARMINTO		218	LAGRANGE
111	ARVADA		219	LAKE
112	ATLANTIC CITY		220	LANCE CREEK
113	AUBURN		221	LANDER
114	BAGGS		222	LARAMIE
115	BAIROIL		223	LEITER
116	BANNER		224	LEO
117	BAR NUNN		225	LINCH
118	BASIN		226	LINGLE
119	BEAR RIVER		227	LITTLE AMERICA
120	BEDFORD		228	LONETREE
121	BEULAH		229	LOST SPRINGS
122	BIG HORN		230	LOVELL
123	BIG PINEY		231	LUSK
124	BILL		232	LYMAN
125	BONDURANT		233	LYSITE
126	BONNEVILLE		234	MANDERSON
127	BOSLER		235	MANVILLE
128	BOULDER		236	MARBLETON
129	BUFFALO		237	MCFADDEN
130	BUFORD		238	MCKINNON
131	BURLINGTON		239	MEDICINE BOW
132	BURNS		240	MEETEETSE
133	BURNTFORK		241	MERIDEN
134	BYRON		242	MIDWEST
135	CANYON		243	MILLS
136	CARLILE		244	MOORCROFT

137	CARPENTER	245	MOOSE
138	CASPER	246	MORAN
139	CENTENNIAL	247	MORTON
140	CHEYENNE	248	MOUNTAIN VIEW
141	CHUGWATER	249	MUDDY GAP
142	CLEARMONT	250	NEWCASTLE
143	CODY	251	NODE
144	COKEVILLE	252	OLD FAITHFUL
145	COLONY	253	OPAL
146	COLTER BAY	254	OSAGE
147	CORA	255	OSHOTO
148	COWLEY	256	OTTO
149	CROWHEART	257	PARKMAN
150	DANIEL	258	PAVILLION
151	DAYTON	259	PINE BLUFFS
152	DEAVER	260	PINE HAVEN
153	DEVILS TOWER	261	PINEDALE
154	DIAMONDVILLE	262	POINT OF ROCKS
155	DIXON	263	POWDER RIVER
156	DOUGLAS	264	POWELL
157	DUBOIS	265	RALSTON
158	EAST THERMOPOLIS	266	RANCHESTER
159	EDEN	267	RAWLINS
160	EDGERTON	268	RECLUSE
161	EGBERT	269	RELIANCE
162	ELK MOUNTAIN	270	RIVERSIDE
163	EMBLEM	271	RIVERTON
164	ENCAMPMENT	272	ROBERTSON
165	ETHETE	273	ROCK RIVER
166	ETNA	274	ROCK SPRINGS
167	EVANSTON	275	ROZET
168	EVANSVILLE	276	RYAN PARK
169	FE WARREN AFB	277	SADDLESTRING
170	FAIRVIEW	278	SAINT STEPHENS
171	FARSON	279	SARATOGA
172	FOUR CORNERS	280	SAVERY
173	FOX PARK	281	SHAWNEE
174	FRANNIE	282	SHELL
175	FREEDOM	283	SHERIDAN
176	FRONTIER	284	SHIRLEY BASIN
177	FT BRIDGER	285	SHOSHONI
178	FT LARAMIE	286	SINCLAIR

179	FT WASHAKIE		287	SMOOT
180	GARRETT		288	SOUTH PASS CITY
181	GAS HILLS		289	STAR VALLEY RANCH
182	GILLETTE		290	STORY
183	GLENDO		291	SUNDANCE
184	GLENROCK		292	SUPERIOR
185	GRANGER		293	TEN SLEEP
186	GRANITE CANYON		294	TETON VILLAGE
187	GRANTS VILLAGE		295	THAYNE
188	GRASS CREEK		296	THERMOPOLIS
189	GREEN RIVER		297	TIE SIDING
190	GREYBULL		298	TORRINGTON
191	GROVER		299	UNIV OF WYOMING
192	GUERNSEY		300	UPTON
193	HAMILTON DOME		301	URIE
194	HANNA		302	VAN TASSELL
195	HARTVILLE		303	VETERAN
196	HAWK SPRINGS		304	WALCOTT
197	HILAND		305	WAMSUTTER
198	HILLSDALE		306	WAPITI
199	HORSE CREEK		307	WASHAM
200	HUDSON		308	WESTON
201	HULETT		309	WHEATLAND
202	HUNTLEY		310	WILSON
203	HYATTVILLE		311	WOLF
204	IOWA CENTER		312	WORLAND
205	IRON MOUNTAIN		313	WRIGHT
206	JACKSON		314	WYARNO
207	JAMESTOWN		315	YELLOWSTONE NATL PK
			316	YODER

Appendix C

Circuit and Municipal Court codes

Code	Court Type	Court Name	City	County number	County Name
CCAFT	Circuit	Circuit Court of Lincoln County	Afton	12	Lincoln
CCBAS	Circuit	Circuit Court of Big Horn County	Basin	9	Big Horn
CCBUF	Circuit	Circuit Court of Johnson County	Buffalo	16	Johnson
CCCOD	Circuit	Circuit Court of Park County	Cody	11	Park
CCCPR	Circuit	Circuit Court of Natrona County	Casper	1	Natrona
CCCYS	Circuit	Circuit Court of Laramie County	Cheyenne	2	Laramie
CCDBS	Circuit	Circuit Court of Fremont County	Dubois	10	Fremont
CCDGL	Circuit	Circuit Court of Converse County	Douglas	13	Converse
CCEVS	Circuit	Circuit Court of Uinta County	Evanston	19	Uinta
CCGCC	Circuit	Circuit Court of Campbell County	Gillette	17	Campbell
CCGRN	Circuit	Circuit Court of Sweetwater County	Green River	4	Sweetwater
CCJAC	Circuit	Circuit Court of Teton County	Jackson	22	Teton
CCKEM	Circuit	Circuit Court of Lincoln County	Kemmerer	12	Lincoln
CCLAN	Circuit	Circuit Court of Fremont County	Lander	10	Fremont
CCLAR	Circuit	Circuit Court of Albany County	Laramie	5	Albany
CCLOV	Circuit	Circuit Court of Big Horn County	Lovell	9	Big Horn

CCLSK	Circuit	Circuit Court of Niobrara County	Lusk	14	Niobrara
CCNEW	Circuit	Circuit Court of Weston County	Newcastle	21	Weston
CCPIN	Circuit	Circuit Court of Sublette County	Pinedale	23	Sublette
CCPOW	Circuit	Circuit Court of Park County	Powell	11	Park
CCRAW	Circuit	Circuit Court of Carbon County	Rawlins	6	Carbon
CCRIV	Circuit	Circuit Court of Fremont County	Riverton	10	Fremont
CCRKS	Circuit	Circuit Court of Sweetwater County	Rock Springs	4	Sweetwater
CCSHR	Circuit	Circuit Court of Sheridan County	Sheridan	3	Sheridan
CCSUN	Circuit	Circuit Court of Crook County	Sundance	18	Crook
CCTHR	Circuit	Circuit Court of Hot Springs County	Thermopolis	15	Hot Springs
CCTOR	Circuit	Circuit Court of Goshen County	Torrington	7	Goshen
CCWHT	Circuit	Circuit Court of Platte County	Wheatland	8	Platte
CCWOR	Circuit	Circuit Court of Washakie County	Worland	20	Washakie
MCAFT	Municipal	Municipal Court of Afton	Afton	12	Lincoln
MCALB	Municipal	Municipal Court of Albin	Albin	2	Laramie
MCALP	Municipal	Municipal Court of Alpine	Alpine	12	Lincoln
MCBAG	Municipal	Municipal Court of Baggs	Baggs	6	Carbon
MCBAN	Municipal	Municipal Court of Bar Nunn	Bar Nunn	1	Natrona
MCBAS	Municipal	Municipal Court of Basin	Basin	9	Big Horn
MCBGP	Municipal	Municipal Court of Big Piney	Big Piney	23	Sublette
MCBLN	Municipal	Municipal Court of Burlington	Burlington	9	Big Horn
MCBRL	Municipal	Municipal Court of Bairoil	Bairoil	4	Sweetwater
MCBRN	Municipal	Municipal Court of Burns	Burns	2	Laramie
MCBRR	Municipal	Municipal Court of Bear River	Bear River	19	Uinta
MCBUF	Municipal	Municipal Court of Buffalo	Buffalo	16	Johnson
MCBYR	Municipal	Municipal Court of Byron	Byron	9	Big Horn
MCCHG	Municipal	Municipal Court of Chugwater	Chugwater	8	Platte
MCCKV	Municipal	Municipal Court of Cokeville	Cokeville	12	Lincoln
MCCLR	Municipal	Municipal Court of Clearmont	Clearmont	3	Sheridan
MCCOD	Municipal	Municipal Court of Cody	Cody	11	Park
MCCOW	Municipal	Municipal Court of Cowley	Cowley	9	Big Horn
MCCPR	Municipal	Municipal Court of Casper	Casper	1	Natrona
MCCYS	Municipal	Municipal Court of Cheyenne	Cheyenne	2	Laramie
MCDBS	Municipal	Municipal Court of Dubois	Dubois	10	Fremont
MCDGL	Municipal	Municipal Court of Douglas	Douglas	13	Converse
MCDMD	Municipal	Municipal Court of Diamondville	Diamondville	12	Lincoln
MCDTN	Municipal	Municipal Court of Dayton	Dayton	3	Sheridan
MCDVR	Municipal	Municipal Court of Deaver	Deaver	9	Big Horn
MCDXN	Municipal	Municipal Court of Dixon	Dixon	6	Carbon
MCEDG	Municipal	Municipal Court of Edgerton	Edgerton	1	Natrona
MCEMT	Municipal	Municipal Court of Elk Mountain	Elk Mountain	6	Carbon
MCENC	Municipal	Municipal Court of Encampment	Encampment	6	Carbon
MCETH	Municipal	Municipal Court of East Thermopolis	East Thermopolis	15	Hot Springs
MCEVN	Municipal	Municipal Court of Evansville	Evansville	1	Natrona
MCEVS	Municipal	Municipal Court of Evanston	Evanston	19	Uinta

MCFRN	Municipal	Municipal Court of Frannie	Frannie	9	Big Horn
MCFTL	Municipal	Municipal Court of Fort Laramie	Fort Laramie	7	Goshen
MCGCC	Municipal	Municipal Court of Gillette	Gillette	17	Campbell
MCGLD	Municipal	Municipal Court of Glendo	Glendo	8	Platte
MCGLR	Municipal	Municipal Court of Glenrock	Glenrock	13	Converse
MCGRB	Municipal	Municipal Court of Greybull	Greybull	9	Big Horn
MCGRG	Municipal	Municipal Court of Granger	Granger	4	Sweetwater
MCGRN	Municipal	Municipal Court of Green River	Green River	4	Sweetwater
MCGSY	Municipal	Municipal Court of Guernsey	Guernsey	8	Platte
MCHAN	Municipal	Municipal Court of Hanna	Hanna	6	Carbon
MCHDS	Municipal	Municipal Court of Hudson	Hudson	10	Fremont
MCHLT	Municipal	Municipal Court of Hulett	Hulett	18	Crook
MCHRT	Municipal	Municipal Court of Hartville	Hartville	8	Platte
MCJAC	Municipal	Municipal Court of Jackson	Jackson	22	Teton
MCKEM	Municipal	Municipal Court of Kemmerer	Kemmerer	12	Lincoln
MCKRB	Municipal	Municipal Court of Kirby	Kirby	15	Hot Springs
MCKYC	Municipal	Municipal Court of Kaycee	Kaycee	16	Johnson
MCLAN	Municipal	Municipal Court of Lander	Lander	10	Fremont
MCLAR	Municipal	Municipal Court of Laramie	Laramie	5	Albany
MCLBR	Municipal	Municipal Court of La Barge	La Barge	12	Lincoln
MCLGL	Municipal	Municipal Court of Lingle	Lingle	7	Goshen
MCLGR	Municipal	Municipal Court of La Grange	La Grange	7	Goshen
MCLOV	Municipal	Municipal Court of Lovell	Lovell	9	Big Horn
MCLSK	Municipal	Municipal Court of Lusk	Lusk	14	Niobrara
MCLSS	Municipal	Municipal Court of Lost Springs	Lost Springs	13	Converse
MCLYM	Municipal	Municipal Court of Lyman	Lyman	19	Uinta
MCMAR	Municipal	Municipal Court of Marbleton	Marbleton	23	Sublette
MCMDB	Municipal	Municipal Court of Medicine Bow	Medicine Bow	6	Carbon
MCMEE	Municipal	Municipal Court of Meeteetse	Meeteetse	11	Park
MCMID	Municipal	Municipal Court of Midwest	Midwest	1	Natrona
MCMLS	Municipal	Municipal Court of Mills	Mills	1	Natrona
MCMND	Municipal	Municipal Court of Manderson	Manderson	9	Big Horn
MCMNV	Municipal	Municipal Court of Manville	Manville	14	Niobrara
MCMOR	Municipal	Municipal Court of Moorcroft	Moorcroft	18	Crook
MCMTV	Municipal	Municipal Court of Mountain View	Mountain View	19	Uinta
MCNEW	Municipal	Municipal Court of Newcastle	Newcastle	21	Weston
MCOPL	Municipal	Municipal Court of Opal	Opal	12	Lincoln
MCPAV	Municipal	Municipal Court of Pavillion	Pavillion	10	Fremont
MCPIN	Municipal	Municipal Court of Pinedale	Pinedale	23	Sublette
MCPNB	Municipal	Municipal Court of Pine Bluffs	Pine Bluffs	2	Laramie
MCPNH	Municipal	Municipal Court of Pine Haven	Pine Haven	18	Crook
MCPOW	Municipal	Municipal Court of Powell	Powell	11	Park
MCRAN	Municipal	Municipal Court of Ranchester	Ranchester	3	Sheridan
MCRAW	Municipal	Municipal Court of Rawlins	Rawlins	6	Carbon
MCRIV	Municipal	Municipal Court of Riverton	Riverton	10	Fremont

MCRKR	Municipal	Municipal Court of Rock River	Rock River	5	Albany
MCRKS	Municipal	Municipal Court of Rock Springs	Rock Springs	4	Sweetwater
MCRLH	Municipal	Municipal Court of Rolling Hills	Rolling Hills	13	Converse
MCRVS	Municipal	Municipal Court of Riverside	Riverside	6	Carbon
MCSHO	Municipal	Municipal Court of Shoshoni	Shoshoni	10	Fremont
MCSHR	Municipal	Municipal Court of Sheridan	Sheridan	3	Sheridan
MCSMD	Municipal	Municipal Court of Saratoga	Saratoga	6	Carbon
MCSNC	Municipal	Municipal Court of Sinclair	Sinclair	6	Carbon
MCSUN	Municipal	Municipal Court of Sundance	Sundance	18	Crook
MCSUP	Municipal	Municipal Court of Superior	Superior	4	Sweetwater
MCSVR	Municipal	Municipal Court of Star Valley Ranch	Star Valley Ranch	12	Teton
MCTHN	Municipal	Municipal Court of Thayne	Thayne	12	Lincoln
MCTHR	Municipal	Municipal Court of Thermopolis	Thermopolis	15	Hot Springs
MCTOR	Municipal	Municipal Court of Torrington	Torrington	7	Goshen
MCTSL	Municipal	Municipal Court of Ten Sleep	Ten Sleep	20	Washakie
MCUPT	Municipal	Municipal Court of Upton	Upton	21	Weston
MCVNT	Municipal	Municipal Court of Van Tassell	Van Tassell	14	Niobrara
MCWAM	Municipal	Municipal Court of Wamsutter	Wamsutter	4	Sweetwater
MCWHT	Municipal	Municipal Court of Wheatland	Wheatland	8	Platte
MCWOR	Municipal	Municipal Court of Worland	Worland	20	Washakie
MCWRT	Municipal	Municipal Court of Wright	Wright	17	Campbell
MCYDR	Municipal	Municipal Court of Yoder	Yoder	7	Goshen

Appendix D

Vehicle Make description

Acura
Alfa Romeo
American Motors
AM General
Aprilia
Aston Martin
Assembled Vehicle
Audi
Bentley
BlueBird
BMW
Buell
Buick
Cadillac
Chevrolet
Chrysler

Daewoo
Daihatsu
Datsun
Dodge
Ducati
Eagle
Ferrari
Fiat
Ford
Freightliner
Geo
General Motors Corp.
Harley Davidson
Hino
Honda
Hummer
Hyosung
Hyundai
Infiniti
International Harvester Co.
Isuzu
Jaguar
Jeep
Kawasaki
KIA Motors Corporation
KTM
Kenworth Northwest, Inc.
Kenworth Motor Truck Co.
Kymco
Lamborghini
Lexus
Lincoln-Continental
Land Rover
Lotus
Mack
Maserati
Mazda
Mercury
Merkur
Mercedes-Benz

MG
Mitsubishi
MINI
Moto-Guzzi
Morgan
Nissan
Oldsmobile
Opel
Peugeot
Plymouth
Polaris
Pontiac
Porsche
Peterbilt Motors Co.
Renault
Rolls-Royce
Saab
Scion
Smart
Sterling
Saturn
Subaru
Suzuki
Tesla
Thomas Built
Toyota
Triumph
UD (Nissan Diesel)
Victory Motorcycles
Volkswagen
Volvo
White Motor Corp.
Western Star
Yamaha
Yugo
Winnebago

Appendix E

Vehicle Color description

Amethyst (purple)
Beige
Black
Blue
Blue Dark
Blue Light
Bronze
Brown
Camouflage
Chrome/Stainless Steel
Copper
Cream/Ivory
Gold
Gray
Green
Green Dark
Green Light
Lavender (purple)
Maroon/Burgundy (purple)
Mauve (purple)
Multicolor
Orange
Pink
Purple
Red
Silver/Aluminum
Tan
Taupe (brown)
Teal (green)
Turquoise (blue)
White
Yellow

Appendix F

Vehicle Type description

Passenger
Pickup
Motorcycle

MPV
Sport Utility (SUV)
Comm 10,001 to 26k
Comm 26,000+
16+ Passenger
Ambulance
Biohazard
Bus
Carry All
Convertible
Hatchback
Hearse
Law Enforcement
Limousine
Minibike
Minicycle
Moped
Motorbike
Motorized Home
Motorscooter
Multi-wheel
Pickup w/ Camper
Search and Rescue
Sedan
Sedan 2 Door
Sedan 4 Door
Station Wagon
Tesla
Tractor Truck Diesel
Tractor Truck Gasoline
Trailer
Van
Van Camper
Vanette (Mini Van)

Appendix G

Race description

Am. Indian/Alaskan Native
Asian/Pacific Islander
Black

White
Unknown

Appendix H
Hair Color description

Bald

Black

Blonde

Blue

Brown

Gray

Green

Orange

Pink

Purple

Red

Sandy

White

Unknown

Appendix I
Eye Color description

Black

Blue

Brown

Gray

Green

Hazel

Maroon

Multicolored

Pink

Unknown

Appendix J
Driver's License codes

A
B
C
CL
CDL
CM
D

I
I2
M
PROB
R
RC
RM
Z

Appendix J
Citation Type: Defendant Copy

STATE OF WYOMING   **Member NRVC**   FORM P-6 (6/15)

CITATION/COMPLAINT   **Court** _____

DKT # _____   **Event # P** _____

State of Wyoming, County of _____
   VS
Defendant _____
     (Last)

_____
     (First)   (MI)

Street Address _____

Mail Address _____

City _____ **St** ____ **Zip** ____ **DOB** ____

     Sex ____ **Race** ____ **Ht** ____ **Wt** ____ **Hair** ____ **Eyes** ____

DL # _____ **Class** _____ **State** _____

VL # _____ **St.** ____ **Make** ____ **Model** ____ **Year** ____

□ □ □

Passenger □ **PU**   **Motorcycle** □ **MPV**   **Color** _____

□

Comm Veh   **Comm Viol** □   **Comm** □   **Comm** □   **16 +** □
             10,001 to 26,000   **> 26,000**   **Passenger Veh.**

DOT # _____ **Placarded Veh.** □ **Haz Mat ID #** _____

Co. Name _____

City/State _____

G&F Lic. # _____

The undersigned states that on or about the _____ **day of** _____ **20** ____

at _____ **hrs at LRS Section #** _____ **MP** _____

Street □   **County Rd.** □   **State Hwy** □   **Private Property** □   **Travel direction** _____

Location _____

Location Comment _____

The defendant did unlawfully commit the following offense against the peace and dignity of the State of Wyoming.

County of _____

```
[                                                    ]
[                                                    ]
[                                                    ]
[                                                    ]
```

Speed _____ **MPH in a** _____ **MPH zone**   **Weight Over** _____

In violation of W.S. □ **or Ord** □   **No.** _____

VIN _____

and the undersigned further states that there are just and reasonable grounds to believe that the person named above committed the offense herein.

                             CRASH □

Complainant _____ **BAC.** _____ %

Sworn to and Subscribed before me this _____ **day of** _____ **20** ____

Judge/Notary _____

Initial Appearance: _____ **AM** □ **PM** □

on the _____ **day of** _____ **20** ____ **in** _____ **, WY.**

□ **MUST APPEAR**   □ **May forfeit bond in lieu of appearance**

Officer _____ **No.** _____ **Dept.** _____

                   NO Bond Taken □

Bond $ _____ **Paid by** _____

Date _____ **Rec'd by** _____

Date _____ **Rec'd by** _____

Court Receipt # _____   **Seat Belts in use** □

SUMMONS

NOTICE TO VIOLATORS-READ CAREFULLY

There are several violations of law which require appearance before a judge. When you have been charged with one of those offenses, or when the arresting officer has reasonable cause to believe that you will disregard your promise to appear in court, the arresting officer will take you to the proper judge without delay.

Wyoming is a member of the Nonresident Violator Compact. If you reside in Wyoming or a member state and fail to post bond or appear in court for a violation of a traffic offense, your driver's license may be suspended.

DISPOSITION PROCEDURE

If the box labeled "MUST APPEAR" is checked on this citation, you are required to present yourself to the designated court on the date and time indicated. If the box labeled "may forfeit bond in lieu of appearance" is checked, this case may be disposed of in one of the following ways:

(1) Appear before the court as promised and plead "not guilty" which entitles you to: (a) a trial at a future date to be set by the court, (b) an attorney, or a court appointed attorney under certain conditions, and (c) a bond hearing on that date if your trial date is set over to another date. At the trial the burden of proof is upon the prosecution to prove the charge beyond a reasonable doubt.

(2) Appear before the court and plead "guilty" or "nolo contendere" (no contest) and pay the fine and costs as assessed by the judge and/or serve a possible jail sentence. You will be given an opportunity to explain the facts and extenuating circumstances.

(3) Except for offenses requiring your personal appearance, you may avoid court appearance

if you deposit bond and costs fixed by the Wyoming Supreme Court or Municipal Court for the offense for which you are charged. You may post this bond with the officer that has issued this citation (if authorized by law), with the court, or by mail. If you wish to pay by mail, please

do so by money order or cashier's check (NO CASH). The payment must be for the exact amount and must be received before the court date. Please write the citation number on the payment and mail it with this copy of the citation to the designated court.

NOTICE

Failure to comply with one of the above procedures may result in the issuance of an arrest warrant for you with the possible additional charges of failure to appear.

If you do not sign the below Waiver and Forfeiture, the bond you have posted will be automatically forfeited if you do not appear in court. Bond forfeiture will be treated the same as a conviction by driver's licensing authorities.

WAIVER AND FORFEITURE

I, the undersigned, do hereby knowingly waive my right; (a) to appear before a judge; (b) to an attorney; (c) to a trial, and do hereby voluntarily forfeit bond to the offense charged in the citation, understanding that when I sign below, I do not have to appear before a judge and the case is then disposed of.

Signed this _____ day of _____ 20 ____

Defendant's Signature _____

Address _____

_____

_____

_____

[Court Address]

[Court E-Pay Address]

[Public Comment Information]